



Smt. Durgadevi Sharma Charitable Trust's
Chandrabhan Sharma College

of Arts, Commerce & Science

(Hindi Linguistic Minority Institution)

(Affiliated to the University of Mumbai)

Accredited by NAAC 'B+'

Action Taken Report 2022-23

- 24% of teachers perceive the curriculum needs to be aligned with the student's career opportunities.

Hence the institution suggested a Certificate course in advanced Java with full-stack

- 10.10% of employers agreed that the students lacked in skill ability, relationship building, creativity and innovativeness.

The institution suggested conducting the Personality Enhancement & Soft Skill Development Programme Certificate course


- 11.95% of the students were unsatisfied with the given syllabus and were not useful in providing job opportunities.

The college conducted a Certificate Program in Corporate Communication and Industry Interface

- 5.71% of the Alumni were not satisfied with the Cleanliness in college.

So the principal instructed the supportive staff to ensure more frequent cleaning of classrooms, corridors, restrooms, and common areas and Implement a regular cleaning schedule to maintain cleanliness throughout the day.


Sandeep Vishwakarma
Feedback Committee Convenor


Dr. Pratima Singh
I/C Principal



Date:-3rd June, 2022

NOTICE

The meeting of the IQAC for the first half of Academic year (2022-23) is to be held on 8th June, 2022 at 11 am on 2nd floor in Conference room to transact the following Agenda.

AGENDA

1. To read and approve the minute of the earlier meeting held on 28th April, 2022.
2. To discuss and approve the revised composition of IQAC from the Academic Year 2022 - 23 onwards.
3. To discuss AQAR 2021-22 Preparation and documentation
4. To discuss on appointment of Feedback Committee & its Members.
5. To discuss formation of IQAC members and new committees and clubs/Associations.
6. To discuss various certificate programs to be conducted during the current academic year.
7. To strengthen alumni activities
8. To discuss on upcoming Academic planning for the year 2022-2023.
9. To celebrate Aazadi ka Amrut Mahotsav
10. To celebrate various National & International Days
11. Any other matter with the permission of the chair.

Mr. Umesh Kabadi
IQAC Coordinator



Dr. Pratima Singh
I/C PRINCIPAL
Chandrabhan Sharma College
of Arts, Commerce & Science
Powai-Vihar, Powai, Mumbai - 400 076
Tel. 022-45266020

Date: - 9th June, 2022

MINUTES

The minutes of the meeting of IQAC for the academic year (2022-23) held on 8th June, 2022 at 11:00 am on 2nd floor in Conference room.

Dr. Pratima Singh was requested to take the chair and the following members were present.

Sr. No.	Designation	Names
1.	Chairperson	• I/C Principal Dr. Pratima Singh
2.	Teacher to represent all level	• Mr. Sandeep Vishwakarma • Mr. Tushar Shah • Mr. Vicky kukreja • Dr. Anita Pandey • Ms. Manali Naik • Mr. Sunil Ubale
3.	Member from the management	• Smt. Manju Prashant Sharma
4.	Senior Administrative Staff	• Mr. Deepak Salvi
5.	Nominee from each Society/ Student/ Alumni	• Mr. Shreyas Lingsur
6.	Nominees from Employers/ Industrialists/ Stakeholders	• Mr. Shreepad Parkhe • Mr. Kirtan Shah
7.	One of the Senior Teacher as the Coordinator/ Director of the IQAC:	• Mr. Umesh Kabadi

1. The minutes of an earlier meeting held on 28th June, 2022 were read and confirmed.
2. Dr. Pratima Singh discussed the smooth functioning of college in the previous academic year 2021-2022.
3. Dr. Pratima Singh shared details regarding the background and qualifications of the newly appointed member. Following this, the committee deliberated on the rationale behind the addition of the new member, and subsequently, all committee members unanimously approved the inclusion of Mr. Tushar Shah, Mr. Vicky kukreja, Dr. Anita


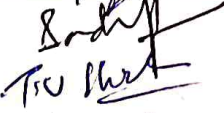
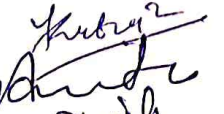
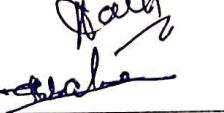
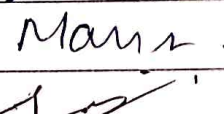
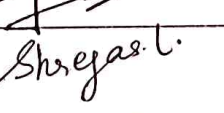
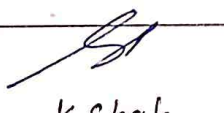
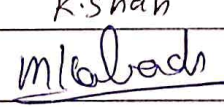







Pandey

4. All the IQAC committee member decided to submit AQAR 2021- 22 within the given time and framework. the IQAC coordinator explain the action plan for collecting information and data from various departments and preparation of the AQAR draft which support you documents and web link.
5. IQAC Members appointed Feedback committee & External members of the IQAC recommended analysis of feedback & adoption of necessary measures by the principal.
6. Mr. Umesh Kabadi provided a comprehensive discussion and informed everyone about the establishment of clubs and associations aimed at enhancing student development.
7. Head of the department should prepare mentor- mentee list for 2022-23
8. Dr. Pratima Singh informed IQAC coordinator to plan certificate programs for all course for the current academic year 2022-23. Principal was authorised to sign the MOUs.
9. Committee members discussed about activities to be conducted under alumni association, planning of alumni meet, appeal for contribution to institute, Utilisation of students alumni fund for admission of poor students etc. were suggested
10. Mr. Umesh Kabadi was given the responsibility to prepare academic calendar for 2022-23
11. IQAC Member decided to conduct various programs for celebration of Aazadi ka Amrut Mahotsav
12. As an integral part of learning & building a strong cultural belief in a students. It was decided to celebrate events & festival throughout the year.
13. The meeting was ended with the Vote of Thanks to the chair.



Members present for the IQAC Meeting held on 8th June, 2022.

Names	Signature
• I/C Principal Dr. Pratima Singh	
• Mr. Sandeep Vishwakarma	
• Mr. Tushar Shah	
• Mr. Vicky kukreja	
• Dr. Anita Pandey	
• Ms. Manali Naik	
• Mr. Sunil Ubale	
• Smt. Manju Prashant Sharma	
• Mr. Deepak Salvi	
• Mr. Shreyas Lingsur	
• Mr. Shreepad Parkhe	
• Mr. Kirtan Shah	
• Mr. Umesh Kabadi	



Date:- 19th April 2023

NOTICE

The meeting of the IQAC for the academic year (2022-23) is to be held on 22nd April, 2022.
The meet would be conducted at 11 am - 2nd floor, conference room to transact the following

AGENDA

1. To read and approve the minutes of earlier meeting held on 13th January 2023
2. To make final review of SSR
3. To apprise the members on revised NAAC Guidelines and Standard Operating Procedure and accordingly plan for features on the website.
4. To submit feedback analysis report on syllabus to University of Mumbai.
5. To discuss & review extension activities
6. To conduct appraisal for teaching and Non teaching staff
7. To review functional MoU's of the institution
8. To discuss FEP conducted by department
9. To prepare a plan (2023-24) for the institution.
10. Any other matter with the permission of the chair.



Mr. Umesh Kabadi
IQAC Coordinator





Dr. Pratima Singh
I/C PRINCIPAL
Chandrabhan Sharma College
of Arts, Commerce & Science
Powai-Vihar, Powai, Mumbai - 400 076
Tel. 022-45266020

Date:- 22nd April, 2023

MINUTES

The minutes of the meeting of IQAC for the academic year (2022-23) held on 22nd April 2023 at 11 am on 2nd floor Conference room

Dr Pratima Singh was requested to take the chair and the following members were present.

Sr. No.	Designation	Names
1.	Chairperson	• I/C Principal Dr. Pratima Singh
2.	Teacher to represent all level	• Mr. Sandeep Vishwakarma • Mr. Tushar Shah • Mr. Vicky kukreja • Dr. Anita Pandey • Ms. Manali Naik • Mr. Sunil Ubale
3.	Member from the management	• Smt. Manju Prashant Sharma
4.	Senior Administrative Staff	• Mr. Deepak Salvi
5.	Nominee from each Society/ Student/ Alumni	• Mr. Shreyas Lingsur • Mr. Aldron Coelho
6.	Nominees from Employers/ Industrialists/ Stakeholders	• Mr. Kirtan Shah
7.	One of the Senior Teacher as the Coordinator/ Director of the IQAC:	• Mr. Umesh Kabadi

1. The minutes of earlier meeting held on 9th Jan, 23 were read and confirmed.
2. Each Criterion coordinator explain the status of their respective criteria and assured about immediate finalisation of SSR data
3. IQAC Coordinator apprised the members of the revised NAAC guidelines that includes revised metrics, value added courses, experiential learning etc. IQAC Coordinator also briefed all on the SOP that involves criteria wise specifications to be considered for the Preparation & Submission of SSR. These guidelines and processes involve changes in website content and features that need to be incorporated as part of data availability and transparency.
4. The feedback on curriculum received was analysed & discussed to upload on college



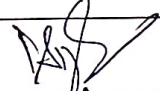
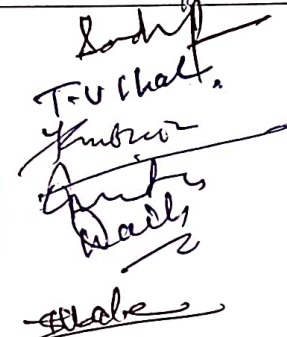


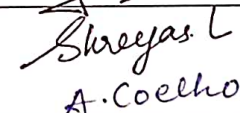
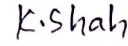
website along with ATR. feedback analysis report collected from stakeholders on curriculum of all programs was decided to forward to University of Mumbai for further necessary action.

5. The IQAC coordinator explain the extension activities organised by the college. the details were briefed and presented to the committee. the committee members were satisfied about the programs conducted in collaboration with accuracy by various department of the institution.
6. It was unanimously decided to conduct appraisal for teaching and non-teaching staff using prescribed format prepared by the institution.
7. The discussion was head on the significance of collaborative activities under MoU's. the committee agreed to increase the more activities under each MoU's of the institution. The IQAC coordinator brief members about significant activities organised by the various departments
8. IQAC Members expressed enthusiasm about the initiative and emphasized the importance of continuous learning and development for faculty members. Plans for promoting the Faculty Exchange Program and encouraging participation were discussed.
9. Planning of the next academic year 2023-24 was done. the committee members suggested recommendation as per this. as per national education policy (NEP) 2020 necessary changes were suggested.

As there was no other matter, meeting ended on good note, with vote of thanks.



Members Present for the IQAC meeting held on 22nd April, 2023

Names	Signature
• I/C Principal Dr. Pratima Singh	
• Mr. Sandeep Vishwakarma • Mr. Tushar Shah • Mr. Vicky kukreja • Dr. Anita Pandey • Ms. Manali Naik • Mr. Sunil Ubale	
• Smt. Manju Prashant Sharma	 M
• Mr. Deepak Salvi	
• Mr. Shreyas Lingsur • Mr. Aldron Coelho	
• Mr. Kirtan Shah	
• Mr. Umesh Kabadi	